

## CLIFFORD NEIGHBOURHOOD PLAN COMMUNITY GROUP

Minutes of the Steering Group (Meeting 6) Thursday 31<sup>st</sup> May 2012 at 7-30 pm.

Present:- Tony Blackmore, Jane Davies, Christine Evans, Paul Leeming, Owen Milligan. By invitation Ellen Bryan, John Carpenter, Revis Davidson and Steve Wright.

ITEM 1 – Apologies for absence. Peter O’Brien and Steve Bonelle (Communications Group).

ITEM 2 – Sign off T.O.R and W.A. These were accepted by the Focus Group representatives on behalf all group members.

ITEM 3 – Overview of Area Project Board meetings and reports. An outline of recent topics at these meetings was given by TB. This covered:- The feedback from Parish Councillors regarding their requirements to continue the development of NP.

A request by Leeds City  
Councillor John Proctor for Parishes to offer sites they thought suitable for  
development.

LCC Site Allocations  
Development Plan Document (DPD) Scoping Paper, dated 16/5/2012.

LCC Housing Distribution  
dated 28/3/2012.

Neighbourhood Plan  
frontrunners: agreement to spend £80k and the indicative costs to prepare a  
neighbourhood plan.

ITEM 4 – Focus Group reports.

Capacity, Infrastructure and Services, Revis Davidson presented the groups Draft Report (See CIS-Draft Report 1) and outlined some of the problems being met, the major one being capacity, to overcome this the group were working with the Development and Economy Group.

Culture, Heritage and Place, John Carpenter presented the group report (C,H & P Report 1) and indicated the “Cardinal Principals” they had identified. These being:-

- \*The distinction between settlement limits and Parish boundaries must be understood.
- \*There must be clear green land between settlement limits.
- \*Any land under cultivation or grazing must be protected if possible.
- \*Hedges should be dated and any of historical value should be preserved.
- \*Ridge and furrow field on Cinder lane must be preserved.
- \*Brown field sites should be developed before green field.

Leisure and community, Ellen Bryan presented the discussion notes from the meetings held with the group (only one other person attending) the basis being to review the community requirements from cradle to grave. Details of discussions and planned actions being contained in the notes ( L&C Report 1). The group are very lacking in man power, Nick Fawcett is due to join the group after the Jubilee events,

the other member appears to no longer be available.

Development and Economy, Steve Wright, the group were well underway with their report, it was being developed under four heading; areas/locations for protection, areas for development, areas linked to development sites requiring improvement and other areas to be considered for development in and around the parish.

ITEM 5. Steering group next steps. It was agreed that the next stage would be for the Steering Group to analyse the reports presented so that guidance where required could be given to the Focus Groups. Also the structure of the overall plan to be developed.

ITEM 6. Any other business.

Steering Group – the group were one community member short and the possibility of the Focus Group leaders rotating to fill the void was discussed. This to be put to the PC at their next meeting.

Reporting template – an updated copy was presented to the group members for consideration. This to be followed up after the next Steering Group meeting.

Date of next meeting.