

## CLIFFORD NEIGHBOURHOOD PLAN COMMUNITY GROUP

Minutes of the Steering Group (Meeting7) Thursday 14<sup>th</sup> June 2012 at 7-30pm.

Present:- Tony Blackmore, Jane Davies, Paul Leeming, Owen Milligan, Peter O'Brien, Evan Passaris & Revis Davison.

ITEM 1 - Apologies for absence. There were no apologies.

ITEM 2 – Matters from minutes of Meeting 5 held 24<sup>th</sup> May 2012.  
The minutes were approved as a true record.

Re Item 5. Entry of data and activation of the web site had not progressed. The leader of the Communications Group and the person trained to carry out this work having resigned due to working commitments. The assistance of the PC to be requested to help resolve the position whilst a solution to the problem found. TB to action.

Re Item 9. The presentation by the Heritage and Communications Groups at the Jubilee event had drawn a good level of interest but only a few attendees had registered their comments. It was agreed that a similar presentation should be organised at the Village show or at stand alone event. TB to contact all groups leaders to request their involvement and ask them what they can do so that a meaningful presentation and information gathering event can be held.

Re Item 10 Para 1. Steering Group replacement, this to be carried over until after PC meeting 20<sup>th</sup> June 2012.

Re Item 10 Para 2. A request for the offering of potential development sites had been taken up with Andrew Birkbeck who reported that it was proving to be a tough sell.

ITEM 3 – Matters from minutes of Meeting 6 held 31<sup>st</sup> May 2012.  
The minutes were approved as a true record.

There were no matters arising that were not on the meeting agenda.

ITEM 4 – Analysis of data /reports from Focus Groups at Meeting 6.

Culture, Heritage and Place. Have cardinal principals of what is required, progressing well and project appears to be under control.

Development and Economy, Capacity, Infrastructure and Services Groups working together to alleviate man power problems. Both groups have produced discussion reports. Emphasis of next phase discussed with group leaders who attended the meeting.

Community and Leisure, have made a good start on identifying areas focus but are suffering from a lack of capacity. May need some assistance from the

Steering Group if addition manpower due does not materialise.

Communications, need immediate assistance to get onto track. TB to discuss with group members to source a solution.

ITEM 5 – Information gathering. Topic discussed within Item 4 & Item2/Item 9 above.

ITEM 6 – Plan structure. The merits and perceived failings in already submitted Community Plans was discussed. Paul Leeming to bear in mind the discussions and to put the basis of a plan together for the next meeting.

ITEM 7 – Costs to produce the plan. Estimated costs that can be given to the PC to be assembled so that they can be built into budgets. TB to look at the anticipated major costs for discussion.

ITEM 8 – Requests to offer sites for development. Reported above in Item 2.

ITEM 9 – Introduction letter to young persons groups. This was not discussed due to the absence of Christine Evans.

ITEM 10 – Reporting template. It was agreed that this should now be put into action.

ITEM 11 – A.O.B

Questionnaire, It was agreed that we would produce a questionnaire as part of the information gathering process and the groups be asked to think about what questions they would like to submit.

ITEM 12 – Date of next meeting. This to be held Thursday 28<sup>th</sup> June at 7-30 pm in the Parish rooms St Edwards Church.