

## CLIFFORD NEIGHBOURHOOD PLAN COMMUNITY GROUP

Minutes of Steering Group (Meeting 18) Wednesday 6<sup>th</sup> March 2013.

Present :- Tony Blackmore, Adrian Cairns, John Curtin, Jane Davies, Paul Leeming and Owen Milligan.

ITEM 1 – Apologies for absence.

There were no apologies.

ITEM 2 – Matters arising from previous minutes.

There were no matters except for items on meeting 18 agenda.

ITEM 3 – Progress reports on Focus Groups.

Development and Infrastructure – Adrian Cairns. A list of bullet points which were not too descriptive had been prepared ready for group consideration at a meeting to be held on Tuesday 12<sup>th</sup> March 2013. These to be circulated to Steering Group members.

Heritage and Place – Paul Leeming. No progress due to team members being unavailable. A meeting to follow up projects highlighted in minutes of Steering Group meeting 17 to be arranged within the next 2 weeks.

Community, Leisure and communications – Jane Davies. Problems with getting group together due to availability and illness, may need to try and recruit additional assistance to make group more viable. Mike Suggate and Ellen Bryan to be contacted to check for any available contributions on the roads project, TB/JC to follow up.

JD/TB to discuss content of articles for insertion in “Outlook”.

Time line progress chart to be made available asap for viewing in the village hall.

ITEM 4 – Meeting with Ian Mackay LCC.

TB, JC and PL to attend meeting Thursday 7<sup>th</sup> March 2013. A list of points for discussion was drawn up. These to include :-

.. Mechanics of site allocation against NP.

.. Time scales, what do we need to have produced so that our requirements are considered in the site allocation process.

.. A policy for the development in the Parish to be concentrated to the west of the village community, how far do we have to go to show achievability.

- .. Indication of numbers of properties expected for Clifford Settlement and Parish (ref B Spa).
- .. Policy for development PAS sites against Green Belt.
  
- .. Approach to be taken for sites outside Parish environs eg Mill pond area.
  
- .. Village Green status against alternative sites.
  
- .. NP progress and approach.

#### ITEM 5 – NP document template.

The draft plan document had been developed to make it more user friendly for all group members, this to be discussed with Ian Mackay at above meeting and then distributed to group members for comments.

#### ITEM 6 – Project plan time line progress.

The ownership for this had been past to JC. It was agreed that a special meeting should be held to add in significant events that need to take place in the plan process.

A meeting had been arranged with the Web site designer to discuss how we could make better use of the facility for both public viewing and data storage. This to be held 8<sup>th</sup> march.

#### ITEM 7 – AOB.

Web Site. It was agreed that we make a contribution of £100 per year to the web site designer.

#### ITEM 8 – Date of next meeting.

This to be held Wednesday 10<sup>th</sup> April 2013 at 7-30pm at St Edwards Church Parish rooms.