

**CLIFFORD NEIGHBORHOOD PLAN  
COMMUNITY GROUP**



**Steering Group – Meeting 36  
Minutes.**

Held on Wednesday 9<sup>th</sup> July 2014.

Present T Blackmore, A Cairns, J Curtin, J Davis, W James and R Davison.

**ITEM 1 Apologies for absence.**

- These were received from P Leeming and O Milligan

**ITEM 2 Matters arising from minutes of the last meeting.**

- Re Item 3 Report on meeting with Mike Dando. Para 3. The grant application had been accepted but additional information was been sought including quotes from persons competent to carry out the work. Two potential persons had been contacted.
- Re Item 4 Land owners consultation. Details of the outstanding owner had been determined.
- Re Item 10 AOB. W James had made initial contact with St Johns. To date there had been no response.

**ITEM 3 Relocation of village green.**

- A block plan of a possible development had been received. Paul Leeming to be requested to write a submission to accompany the drawing for presentation to LCC.
- TB to chase up LCC for current status.

**ITEM 4 Land owner consultation.**

There was no report on this topic due to the absence of OM.

**ITEM 5 Young person's consultation.**

This had now been completed and posted on the Web site.

**ITEM 6 Development group updated report on policy items 1 and 2 (development location) and 3 (housing mix).**

- A template had been developed for the assessment of each SHLAA site and the relevant data added, the response used for the site allocation process return to be added. Document should be completed for circulation before the next meeting. Action AC.
- Proposed development site still needed a sustainability assessment completing. TB to provide RD with guidance notes.

**ITEM 7 Green spaces policy.**

- P O'Brien has promised the consolidated green spaces report for early next week.
- The Heritage Focus group are to produce a template with guidance notes for the Village views that we would wish to preserve and a similar report for tree protection.

**ITEM 8 Open event and community questionnaire.**

- A meeting to be called of all groups to discuss the open day.
- The draft questionnaire presented to the meeting to be discussed with Christine and John Pickup to give guidance. Action JC
- Action plan is to have the questionnaire delivered to the community early September for a return by mid September. Returns to be made to listed group member addresses.
- Quotation for a draft of the questionnaire to be obtained. Action TB

**ITEM 9 Update action plan.**

- Steve Wright to be asked to look into approvals for using maps. TB to seek out LCC notes covering this topic.
- All group members requested to review timeline plan prior to next meeting.
- Liz Pennington working on completion of historical community assets, this should be completed within 4/5 weeks.

**ITEM 10 AOB**

There was no other business.

**ITEM 11 Date of next meeting.**

This to be held on Wednesday 23rd July 2014 at 7-30 pm. St Edwards Church Parish rooms.