



Steering Group Meeting 49 minutes

Held on Wednesday 2nd September 2015

Present :- T Blackmore, J Curtin, R Davison, and O Milligan.

ITEM 1 Apologies for absence.

These were received from J Davies

ITEM 2 Matters arising from the minutes of the last meeting.

Re ITEM 3 Policies submitted to LCC for screening.

The response for the SEA & HRA screening has been promised by the 25th September 2015.

ITEM 3 Final review of policies prior to Regulation 14 consultation.

It was agreed to go with the policies as published 26th August 2015.

The comments regarding Policy DEV-1 Protected Areas of Search raised as a result of the Walton Wakefield NP to be discussed with AL but it was felt that we should stay with what we had. TB to action.

ITEM 4 Review document for Regulation 14 submission.

Modifications to document dated 2/9/2015

Page 3 Edit comments and check for duplication with "vision and key objectives". Page 7.

Page 12 Extend pink area on map to areas around St Edwards. Add legend to map?

Pages 16 to 19 inclusive to be put into appendix at rear of document. Page 19 Re-title map "heritage features" and remove NP logo. Copyright info scale down.

Page 21 Remove logo, scale down copyright info. Crop right hand side of map to add information block to read "potential Asset of Community Value (? Cut and paste block from page 20).

Page 25 Crop right hand side of page and add information block giving site ref (eg D) and name of site only. Remove logo and scale down copyright info.

Page 26 both bullet points in policy statement to be same size characters.

Page 27 crop right hand side of map and add information block with reference numbers and locations. Remove logo.

Page 28 comments as page 27 above.

Page 29 Remove word generally from policy statement.

Page 30 Remove logo, add legend block to define routes etc.

Page 31 Under community projects last paragraph remove sentence starting "Fuller description of these community projects -----"

Page 31 Under community infrastructure levy/ ----- Paragraph 1 alter wording to "is based on the number of dwellings and the site location". Paragraph 2 to read "The Neighbourhood Fund is the proportion of the Community Infrastructure Levy forwarded to the Parish Council for development in the Parish. Should the Clifford Neighbourhood Plan be adopted it would be at the maximum rate of 25% of the Infrastructure Levy. This fund can be invested directly at Parish level.

Details describing the Community Projects to be reviewed 3/9/15 and where appropriate modified with additional details.

ITEM 5 Consultation arrangements for Regulation 14 responses.

It was agreed that the community consultation for Parish residents would be via an information leaflet distributed to all households. This would advise the location of hard copies of the of the consultation document along with links to online copy. A response form and link to an online form to be included. ACTION TB/JC.

Statutory consultees to be communicated with via email wherever possible, others by direct mail. ACTION TB

Two open clinics to be held for consultation and to receive responses and comments. Suggest a Thursday or Friday evening and a Saturday morning with each session being around 2 hours. Review when dates available.

ITEM 6 Activity plan for period of consultation (6 weeks).

Check all data for relevance and accuracy which is posted on the web site and update or delete as appropriate.

Complete Basic Conditions Statement.

Complete Consultation Statement as far as possible and prepare for consultation comments response.

Produce list of documents.

ITEM 7 AOB.

Village NP notice board to be retained for Regulation 14 Consultation and then reviewed.

A response to the communication from the LCC Heritage section regarding St Johns to be made by TB.

ITEM 8 Date of next meeting.

This to be held on Wednesday 30th September 2015 at 7-30 pm, St Edwards.