

Steering Group Meeting 50 minutes

Held on Wednesday 30th September 2015

Present :- T Blackmore, A Cairns, J Curtin, R Davison, and O Milligan.

ITEM 1 Apologies for absence.

These were received from Jane Davies.

ITEM 2 Matters arising from the minutes of the last meeting.

Re ITEM 7 AOB, St Johns

LCC Heritage department to consider status of buildings at St Johns. No date for response was made available.

ITEM 3 Presentation of Policies for Regulation 14 consultation.

TB to determine dates to be covered by the plan.

Plan contents as dated 30/9/15 (with exception of changes below) to be used for draft being forwarded to the PC for approval followed by Regulation 14 Consultation. Changes agreed :-

- Area of Local Green Space at Mill Pond to be restricted to that indicated in the Conservation Area Appraisal. See ITEM 6.
- Parish map and designation as NP area to be added towards front of plan.
- Lists of background documents and acronyms to be added at rear of document.
- TARGET DATE

ITEM 4 Consultation arrangements update.

Printing of leaflets for the 6 week consultation of the Pre-Submission Plan still awaiting confirmation of dates. Dates will depend on receipt of screening assessments from LCC and approval from PC ref Item 3.

It was agreed that all residents that live in the Mill Pond area who are in Bramham Parish should be added to the consultation list – these to be checked.

Parish Councillors to be requested to deliver above leaflets, OM to organise.

Drop in clinics to be organised to receive responses from those who do not wish to respond on line or via the form provided.

Hard copy packs of the plan document and supporting documents to be prepared for use at the clinics, locating in Libraries and in the Village Hall. Consider what has to go in the packs.

ITEM 5 Review of activity plan for period of consultation (6 weeks).

Consultation Statement to be used as presented "DRAFT v 1". Details to be checked and revised in line with Pre Submission Plan. This, then to be completed with results of Regulation 14 consultations.

Basic Conditions Statement - Steering Group to review draft supplied and comment by Mid October. Choices, to go with a revised edition or start again with a simplified approach.

ITEM 6 Green spaces update/revision

It was agreed that the Mill Pond area be restricted to that as it appears in the Conservation Area Appraisal.

ITEM 7 AOB.

There was no other business.

ITEM 8 Date of next meeting.

This to be agreed.