



**Minutes of the Meeting of the Council  
Wednesday 15<sup>th</sup> April 2015 at 7.30 p.m.  
Clifford Village Hall**

**Present:** Councillors N Fawcett (Chairman), C. Aspinall, G. Allan, T. Blackmore, O Milligan, S. Park A. Shaw

**In Attendance:** P Seed (Clerk)  
1 PCSO

**Apologies for absence** Cllrs. P. O'Brien, P. Winterburn

**15/58 Crime Report**

The PCSO reported that there had been 1 crime in March with a car being damaged.

**15/59 Declarations of Interest & Notifications of changes in the Members' Register of Interest.**

- a) Cllr Allan, Item 11 Northways playing field.
- b) There were no amendments to the Register of Interests.

**15/60 Public Participation Session**

No residents present.

**15/61 The Minutes of the meeting held on 18<sup>th</sup> March 2015**, previously circulated, were confirmed and signed by the Chairman.

**15/62 Chairman's Business.**

The Chairman had no business to report.

**15/63 Clerk's Report.**

**Received:** a verbal report from the Clerk.

The clerk confirmed that the Council already complies with the 'Transparency Code for Small Councils' as it publishes full details of expenditure and other required information on the web site. The Code does not, at present, apply to the Council as its expenditure is more than the £25,000 upper limit.

**15/64 Neighbourhood Plan:**

Cllr Blackmore reported the Policies have gone to LCC for checking against their Strategic Plan. Consultation document should be ready in May 2015.

**15/65 Changing Facilities at Northways**

Deferred to next meeting as councillors needed to check on the exact wording of the main and sub-lease before agreeing the proposals on financial responsibilities. The clerk to circulate the lease and sub-lease.

**15/66 Cricket Ground**

Cllr. Shaw is investigating the cost of installing a mains electricity supply. The gate needs padlocking and chaining. Expenditure of up to £50 was agreed.

**15/67 Lead Members & Committee Representatives.**

**Received:** the following verbal reports

- i) **Northways:** Cllr Milligan reported that fencing around car park has been completed.
- ii) **St Edwards Wood Greenspace:** Cllr Blackmore has met with residents of St Edward's Wood to agree details of planting scheme. Cllrs Fawcett & Shaw have cut back the roadside hedge.
- iii) **Clifford Directory:** Cllr Shaw reported that the Directory had been sent to the printers.
- iv) **Open Spaces:** Cllr Park reported that there were articles on Parish Green de-registration and also Neighbourhood Plans.
- v) **Playground:** Flooring tiles have been repaired but this is not a permanent solution. Quotes to be sought for replacement flooring.
- vi) **Litter bins:** LCC asked for information on overfilled bins (Northways, village hall, Rhodes Lane); open topped bins (village hall, bus stop); new bin locations (village hall, Northways).

**15/68 Planning Matters**

Received: verbal reports that

- a) Decisions known or received
  - i) Single storey front extension. 1 Chapel Mews, Burns Way – Approved
  - ii) Dormer windows to rear, second floor windows to both sides. Millbrook House, Old Mill Lane - Approved
- b) Planning Applications considered by the Planning Working Group
  - i) Use of land as private equestrian use and erect detached stable block with storage facilities and laying out of floodlit menage – under consideration

### 15/69 Financial Matters

a) Receipts: To note the following:

i) Precept 2015/16	£ 21,000.00
ii) LCPS Grant	£ 783.00

b) To confirm the following payments to be made by cheque

i) Clerk's salary & expenses	£ 376.22
ii) HM Revenue & Customs (Tax on clerk's salary)	£ 91.20
iii) Yorkshire Local Councils Association Annual Subscription	£ 390.00
iv) Dobbs (Playground repairs)	£ 550.00
v) P. Airey (reimburse for purchase of wild flower seeds)	£ 71.97
vii) T. Backhouse (N/Ways fencing Minute 15/35) Basic £398 VAT £79.60	£ 477.60

c) It was noted that a payment of £2,477.19 will be made by direct debit on 27 April 2015 to the Public Loans Board for part repayment of loan to re-roof the village hall.

d) The Income & Expenditure Accounts and bank reconciliation to 31<sup>st</sup> March 2015 were received.

Outturn is a difference of £3,103 under the budget but the Council has commitments of £2,710 comprised of £710 litter fees for transfer of cricket club, £1,200 for speed signs and £800 for new litter bins.

### 15/70 Celebration of the Queen's Reign

Deferred until next meeting.

### 15/71 Clifford In Bloom

Cllr Allan reported that wild flower seeds have been planted on the verges by volunteers.

### 15/72 Clifford Outlook on the Website

Cllr Shaw raised issues around the Outlook, which carries adverts, being published on the Council's web site. Agreed to put a disclaimer on the web page to make it clear that the Council did not endorse any of the content of the Outlook.

### 15/73 Road Safety Measures around Bramham School

Leeds City Council's proposal to extend the 30mph speed limit around Bramham School was supported.

### 15/74 Correspondence Update (other than that relating to specific agenda items)

None

### 15/75 Other reports/Notification of items for next/future meetings

- Noted that any reports/agenda items for the May meeting need to be with the clerk by Tuesday 12<sup>th</sup> May 2015

There being no further business, the Chairman declared the meeting closed at 9pm

## Northways – Site & Building Management

### Ownership of the Building

The building is owned by Clifford Parish Council (The Council) & has been leased to Clifford Amateur Football Club (The Club) for a period of 25 years commencing 31<sup>st</sup> December 2010.

### Financial Responsibilities

#### Building

Utility charges	The Club
Public Liability Insurance	The Club for liability for injuries for all aspects of the building which is their responsibility. The Council public liability covers all other areas.
Contents Insurance	The Club
Fire etc. Insurance	The Council
External Maintenance – building fabric	The Council
Internal Maintenance – decoration, fixtures & fittings	The Club
Cleaning	The Club
Rates	The Club

#### Site

Football pitch including grass cutting, seeding, fertilizers	The Club (to be re-charged from the Council's Open Spaces maintenance contract)
Car park	The Council
Woodland area & hedges	The Council

### Use of the Building

The building is to be used as changing rooms and for ancillary purposes for the benefit of The Club, The Council and the local community. Such ancillary purposes include the hiring out of the building for recreational & educational purposes.

The Club is responsible for deciding who may use the building and pitches, for what purpose and the appropriate charge for use. All rental income to be kept by The Club.

It is the responsibility of The Club to ensure that any users of the building do not disturb the peace of nearby residents and to repair any damage, to any part of the site, caused by users.

**CLIFFORD PARISH COUNCIL INCOME & EXPENDITURE AGAINST BUDGET 2014/15  
AS AT 31 MARCH 2015**

				Budget		Actual		
				Revenue Income	Total Income	Income To Date	% To Date	
<b>INCOME</b>								
	Precept			21,000	21,000	21,000		
	LCPS Grant			930	930	930		
	Footpaths Grant			250	250	250		
	VAT Refund from 2013/14			1,202	1,202	1,202		
	Allotment Rents			850	850	838		
	Allotment Bonds					325		
	Interest			600	600	452		
	Charity Collections			300	300	422		
	Neighbourhood Plan Grant					4,277		
	Miscellaneous			100	100	100		
<b>Total Income</b>			<b>0</b>	<b>25,232</b>	<b>25,232</b>	<b>29,795</b>	<b>118%</b>	
Earmarked Fund Balances (as at 01/04/2013)	Clifford in Bloom		998					
	Northways		12,923					
	Dev. Sporting Facilities		50,000	<i>Transferred to Changing Rooms account</i>				
	Play area		21,004					
	Parish Repairs & Improvements		14,118					
	Parish Celebrations		827					
	St Edwards Wood Greenspace		17,788					
	Allotment Fund		1,149					
	Neighbourhood Plan Grant		2,550					
	Allotment Bonds		625					
<b>Total Earmarked Funds</b>			<b>121,982</b>					
		<b>Earmarked Funds</b>		<b>Budget</b>		<b>Actual</b>		
<b>EXPENDITURE</b>		<b>Transfer to Fund</b>	<b>Budgeted Expenditure from Fund</b>	<b>Revenue Expenditure</b>	<b>Total Budget Expend.</b>	<b>Expend. To Date</b>	<b>% To Date</b>	<b>Budget remaining</b>
<b>Employees</b>	Clerk's Salary			5,400	5,400	5,485	102%	-85
Running Costs	Office & expenses			280	280	270		
	Insurance (general)			623	623	613		
	Audit & bank fees			335	335	225		
	Seminars, training etc.			200	200	0		
	Subscriptions			630	630	588		
<b>Total Running Costs</b>				<b>2,068</b>	<b>2,068</b>	<b>1,696</b>	<b>82%</b>	<b>372</b>
Promotion & Publicity	Outlook Articles & Advert			401	401	389		
	Clifford Directory			370	370	370		
	Website			230	230	238		
<b>Total Promotion &amp; Publicity</b>				<b>1,001</b>	<b>1,001</b>	<b>997</b>	<b>100%</b>	<b>4</b>
Open Space Maintenance	Northways		2,400	1,000	3,400	2,758		
	Village Hall & Play area			855	855	757		
	Footpaths			517	517	306		
	St Edwards Wood Greenspace		1,260		1,260	1,393		
	Litter collection			260	260	260		
<b>Total Open Space Maintenance</b>			<b>3,660</b>	<b>2,632</b>	<b>6,292</b>	<b>5,474</b>	<b>87%</b>	<b>818</b>
Upkeep of Local Facilities	Allotments		3,685	500	4,185	3,151		
	Refund of Allotment Bonds					75		
	Play Area	680		1,500	1,500	315		
	Village Hall - Loan			5,000	5,000	5,053		
	General Upkeep			100	100	55		
<b>Total Upkeep of Local Facilities</b>		<b>680</b>	<b>3,685</b>	<b>7,100</b>	<b>10,785</b>	<b>8,649</b>	<b>80%</b>	<b>2,136</b>
<b>Community Grants</b>	Support for Local Groups			100	100	1,095		
	Charitable Donations			400	400	515		
<b>Total Community Grants</b>				<b>500</b>	<b>500</b>	<b>1,610</b>	<b>322%</b>	<b>-1,110</b>
<b>Neighbourhood Plan</b>	Neighbourhood Plan		2,550	2,000	4,550	3,833	84%	717
Parish Celebrations	Remembrance Service			30	30	30		
	Christmas Service			125	125	66		
<b>Total Parish Celebrations</b>			<b>0</b>	<b>155</b>	<b>155</b>	<b>96</b>	<b>62%</b>	<b>59</b>
<b>Changing Room Build</b>	Changing Room Build		50,000		50,000	50,000	100%	0
<b>VAT</b>				1,300	1,200	1,687	141%	
	<b>TOTAL EXPENDITURE</b>	<b>680</b>	<b>59,895</b>	<b>22,156</b>	<b>82,631</b>	<b>79,528</b>	<b>96%</b>	<b>3,103</b>

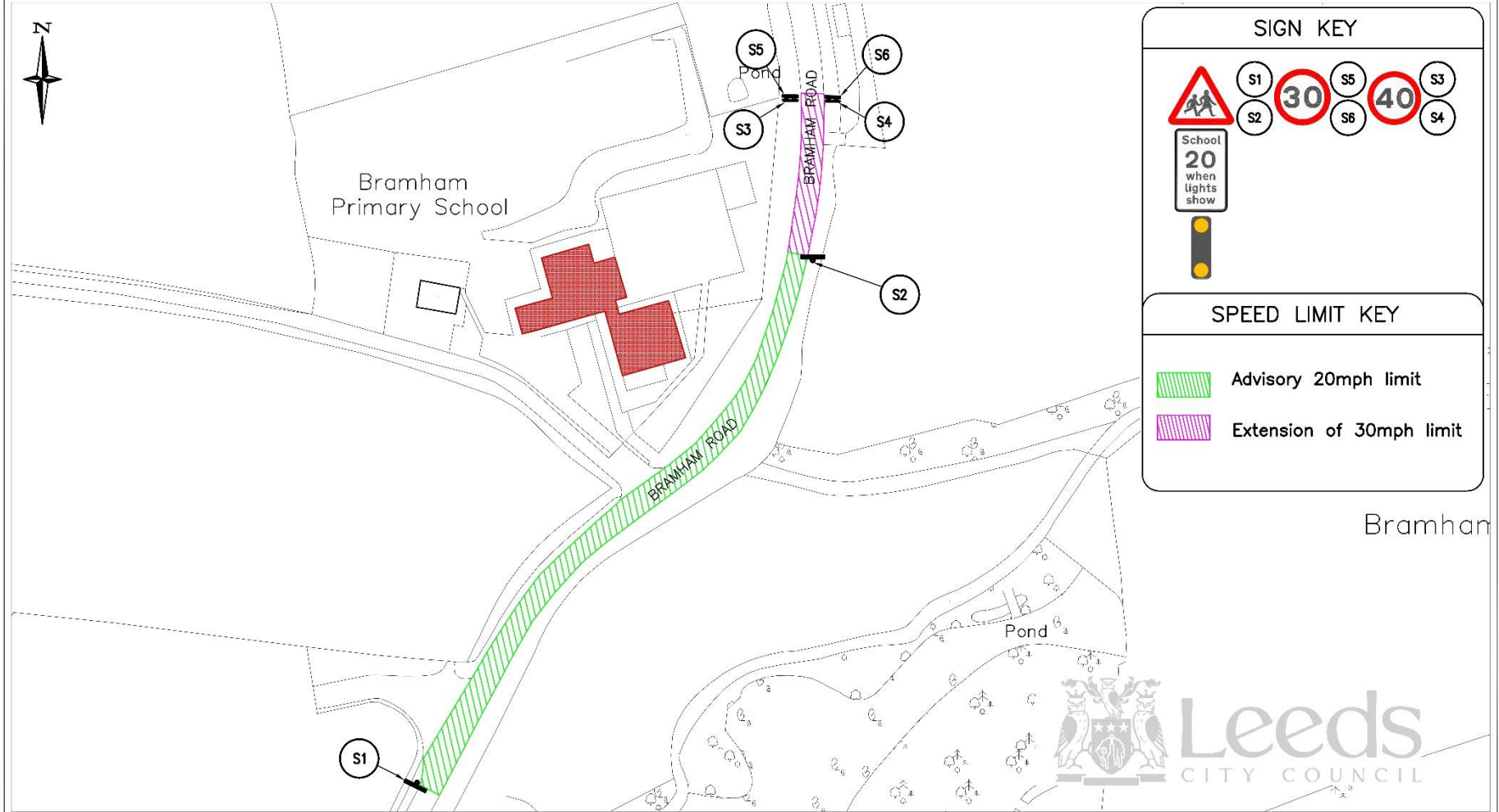
**INCOME & EXPENDITURE TRANSACTIONS  
AS AT 31 MARCH 2015**

										BALANCES AT 31/03/13		Current	Santander
												23,962.18	26,666.45
RECEIPTS													
Bank state't	Date	From whom	Min No.		Budget Heading	Amount Excl. VAT	VAT	Total	Xfer to Current	Current	Santander		
292	01/04/14	Leeds City Council (precept)	14/66 a(i)	BACS	Precept	21000.00		21,000.00		21,000.00			
292	01/04/14	Leeds City Council (LCPS Grant)	14/66 a(ii)	BACS	LCPS Grant	930.00		930.00		930.00			
N/A	01/04/14	Santander 6 month Interest	14/87 a(ii)		Interest	64.15		64.15					
N/A	01/04/14	Transferred from Santander 6 month Bond	14/46	BACS					50625.11	50,625.11			
N/A	01/04/14	Santander 12 Month Bond Interest	14/87 a(i)		Interest	30.64		30.64					
N/A	15/04/14	Santander Deposit Account Interest	14/87 a(iii)		Interest	26.67		26.67			26.67		
293	23/05/14	Leeds City Council (Footpath Partnership Grant)	14/87 a(iv)	BACS	Footpaths Grant	250.00		250.00		250.00			
293	21/05/14	VAT Refund 2013/14	14/104 a(i)	BACS	VAT Refund from 2013/14	1201.95		1,201.95		1,201.95			
295	07/07/14	Allotment Bond 1A	14/120 a(i)	100496	Allotment Bonds	25.00		25.00		25.00			
295	18/07/14	Round Table Contribution to Police Fun Day	14/140 a(i)	100497	Miscellaneous	100.00		100.00		100.00			
296	27/08/14	Allotment Bond 27	14/140 a(ii)	100498	Allotment Bonds	50.00		50.00		50.00			
N/A	01/10/14	Santander 12 Month Bond Interest	14/178 a(ii)		Interest	330.54		330.54					
298	10/10/14	Neighbourhood Plan Grant	14/178 a(ii)	BACS	Neighbourhood Plan Grant	3600.00		3,600.00		3,600.00			
298	16/10/14	Allotment Bond 13	14/158 a(i)	100499	Allotment Bonds	50.00		50.00		50.00			
299	13/11/14	Remembrance Service Collection	14/178 a(iii)	100501	Charity Collections	340.00		340.00		340.00			
300	18/12/14	Allotment Rent for 21	15/13 a(ii)	100500	Allotment Rents	25.00		25.00		25.00			
300	31/12/14	Allotment Rent for 5,10,15,17	15/13 a(ii)	100502/3	Allotment Rents	100.00		100.00		100.00			
301	06/01/15	Allotment Rents	15/13 a(ii)	100504	Allotment Rents	225.00		225.00		225.00			
301	09/01/15	R Simpson cheque returned			Allotment Rents	-25.00		(25.00)		(25.00)			
301	12/01/15	Allotment Rent (R Simpson)	15/13 a(ii)	Transfer	Allotment Rents	25.00		25.00		25.00			
301	12/01/15	NP Grant	15/31 a(ii)	BACS	Neighbourhood Plan Grant	277.00		277.00		277.00			
301	13/01/15	Allotment Rents	15/13 a(ii)	100505	Allotment Rents	200.00		200.00		200.00			
301	13/01/05	Carol Service Collection	15/31 a(i)	100505	Charity Collections	81.62		81.62		81.62			
301	14/01/15	Allotment Rents	15/31 a(i)	100506	Allotment Rents	62.50		62.50		62.50			
301	28/01/15	Allotment Rents	15/31 a(i)	100507	Allotment Rents	20.00		20.00		20.00			
302	07/02/15	Allotment Rent	15/31 a(i)	100508	Allotment Rents	25.00		25.00		25.00			
302	07/02/15	Allotment Bond	15/31 a(i)	100508	Allotment Bonds	50.00		50.00		50.00			
302	13/02/15	Allotment Rent	15/31 a(i)	100509	Allotment Rents	50.00		50.00		50.00			
302	14/02/15	Allotment Rent	15/31 a(i)	100510	Allotment Rents	55.00		55.00		55.00			
302	14/02/15	Allotment Bond	15/31 a(i)	100510	Allotment Bonds	50.00		50.00		50.00			
302	17/02/15	Allotment Rent 24 (CHEQUE RETURNED)	15/31 a(i)	100511	Allotment Rents			0.00		0.00			
302	17/02/15	Allotment Bond 24 (CHEQUE RETURNED)	15/31 a(i)	100511	Allotment Bonds			0.00		0.00			
302	17/02/15	Allotment Rent	15/31 a(i)	Transfer	Allotment Rents	25.00		25.00		25.00			
302	18/02/15	Neighbourhood Plan Grant	15/52 a(ii)	BACS	Neighbourhood Plan Grant	400.00		400.00		400.00			
	09/03/15	Allotment Rent 24	15/13 a(ii)	100512	Allotment Rents	25.00		25.00		25.00			
	09/03/15	Allotment Bond 24	15/13 a(ii)	100512	Allotment Bonds	50.00		50.00		50.00			
	11/03/15	Allotment Rent	15/52 a(i)	100508	Allotment Rents	25.00		25.00		25.00			
	11/03/15	Allotment Bond	15/52 a(i)	100508	Allotment Bonds	50.00		50.00		50.00			
		<b>Running total</b>				<b>29795.07</b>	<b>0.00</b>	<b>29,795.07</b>	50,625.11	79,968.18	<b>26.67</b>		
		<b>Management Report (Balancing Check)</b>						<b>29,795.07</b>					

**PAYMENTS**

Bank	state	Date	Particulars	Min No.	Chq. No.	Budget Heading	Amot	V	Tc	Xfer to Current	Currer
292	16/04/14	Clerk's Salary	14/66 b(i)	1514	Clerk's Salary	357.13			357.13		357.13
292	16/04/14	HMRC (tax on Clerk's Salary)	14/66 b(ii)	1515	Clerk's Salary	89.20			89.20		89.20
292	16/04/14	NALC (LCR Sub 1 copy)	14/66 b(iii)	1520	Subscriptions	17.00			17.00		17.00
292	16/04/14	YLCA Sub	14/66 b(iv)	1518	Subscriptions	387.00			387.00		387.00
292	16/04/14	T. Blackmore (NP writing reimbursement)	14/66 b(v)	1516	Neighbourhood Plan	120.00			120.00		120.00
292	16/04/14	Harewood Bridge Saw mills (Benches) 13/177 refers	14/66 b(vi)	1519	Northways	440.00	88.00		528.00		528.00
292	16/04/14	Public Loan Works Board (Village Hall Roof)	14/66 (c.)		DD Village Hall - Loan	2542.76			2,542.76		2,542.76
293	21/05/14	Clerk's Salary	14/87 b(i)	1521	Clerk's Salary	357.13			357.13		357.13
293	21/05/14	HMRC (tax on Clerk's Salary)	14/87 b(ii)	1522	Clerk's Salary	89.20			89.20		89.20
293	21/05/14	Stamps & inkjet cartridges	14/87 b(i)	1521	Office & expenses	43.79	6.21		50.00		50.00
293	21/05/14	Best Print (Directory) 13/196 refers	14/87 b(iii)	1523	Clifford Directory	370.00			370.00		370.00
293	21/05/14	Sports Turf Services (grasscut)	14/87 b(iv)	1524	Village Hall & Play area	92.26	18.45		110.71		110.71
293	21/05/14	Sports Turf Services (grasscut)	14/87 b(iv)	1524	Northways	112.76	22.55		135.31		135.31
293	21/05/14	P. Collier (Defib. Install) 14/170 refers	14/87 b(v)	1525	General Upkeep	35.00	5.00		40.00		40.00
294	21/05/14	N. Fawcett (Spray Paint) 14/64 refers	14/87 b(vi)	1526	General Upkeep	20.48	4.10		24.58		24.58
293	21/05/14	Open Spaces Society Sub	14/87 b(vii)	1527	Subscriptions	45.00			45.00		45.00
293	21/05/14	Transfer to Changing Rooms A/C	14/87 (c.)	1528	Changing Room Build	50000.00			50,000.00		50,000.00
294	21/05/14	Hullah (Allotment Drainage) 13/158 refers	14/87 b(viii)	1529	Allotments	3070.90	614.88		3,685.08		3,685.08
293	21/05/14	Came & Co. (Insurance)	14/87	1530	Insurance (general)	341.69			341.69		341.69
294	11/06/14	Clerk's Salary	14/104 b(i)	1531	Clerk's Salary	357.13			357.13		357.13
294	11/06/14	HMRC (tax on Clerk's Salary)	14/104 b(ii)	1532	Clerk's Salary	89.20			89.20		89.20
294	11/06/14	Stamps & laserjet cartridge & phone top up	14/104 b(i)	1531	Office & expenses	48.70	5.55		54.25		54.25
294	11/06/14	P. Walker (Litter Warden honorarium)	14/104 b(iii)	1533	Litter collection	65.00			65.00		65.00
296	11/06/14	A. Shaw (Heart Internet Domain Renewal)	14/104 b(iv)	1534	Website	7.98	1.60		9.58		9.58
294	11/06/14	Clifford Village Hall (Playground Insurance)	14/104 b(v)	1535	Play Area	235.04			235.04		235.04
294	11/06/14	Sports Turf Services (Grass cutting)	14/104 b(vi)	1536	Village Hall & Play area	95.02	19.00		114.02		114.02
294	11/06/14	Sports Turf Services (Grass cutting)	14/104 b(vi)	1536	Northways	116.14	23.22		139.36		139.36
294	11/06/14	Sports Turf Services (Grass cutting)	14/104 b(vi)	1536	St Edwards Wood Greenspac	128.75	25.75		154.50		154.50
294	11/06/14	Sports Turf Services (Grass cutting)	14/104 b(vi)	1536	Footpaths	95.01	19.00		114.01		114.01
294	11/06/14	Hullah Contractors (Vertidrainng)	14/104 b(vii)	1537	Northways	300.00	60.00		360.00		360.00
295	16/07/14	Clerk's Salary	14/120 b(i)	1538	Clerk's Salary	356.93			356.93		356.93
295	16/07/14	HMRC (tax on Clerk's Salary)	14/120 b(ii)	1539	Clerk's Salary	89.40			89.40		89.40
295	16/07/14	Sports Turf Services (Grass Cutting & Fertilizer)	14/120 b(iii)	1540	Northways	403.08	80.61		483.69		483.69
295	16/07/14	Sports Turf Services (Grass Cutting)	14/120 b(iii)	1540	Village Hall & Play area	47.51	9.50		57.01		57.01
295	16/07/14	Sports Turf Services (Grass Cutting)	14/120 b(iv)	1541	Village Hall & Play area	95.02	19.00		114.02		114.02
295	16/07/14	Sports Turf Services (Grass Cutting)	14/120 b(iv)	1541	Northways	116.14	23.23		139.37		139.37
295	16/07/14	Sports Turf Services (Grass Cutting)	14/120 b(iv)	1541	Footpaths	63.35	12.67		76.02		76.02
296	16/07/14	CPRE (Membership Sub.)	14/120 c	1542	Subscriptions	36.00			36.00		36.00
296	22/07/14	Police & Crime Commissioner (Police Fun Day)	14/140 b(v)	1543	Support for Local Groups	200.00			200.00		200.00
296	30/07/14	National Allotment Society Membership	14/140 b(vi)	1544	Allotments	66.10			66.10		66.10
296	26/08/14	Clerk's Salary	14/140 b(i)	1545	Clerk's Salary	357.13			357.13		357.13
296	26/08/14	Inkjet Cartridges	14/140 b(vii)	1545	Office & expenses	22.98			22.98		22.98
296	26/08/14	HMRC (tax on Clerk's Salary)	14/140 b(ii)	1546	Clerk's Salary	89.20			89.20		89.20
297	26/08/14	Sports Turf Services (Grass cutting)	14/140 b(iii)	1547	Village Hall & Play area	142.53	28.51		171.04		171.04
297	26/08/14	Sports Turf Services (Grass cutting)	14/140 b(iii)	1547	Northways	195.32	39.06		234.38		234.38
297	26/08/14	Sports Turf Services (Grass cutting)	14/140 b(iii)	1547	St Edwards Wood Greenspac	128.75	25.75		154.50		154.50
297	26/08/14	Sports Turf Services (Grass cutting)	14/140 b(iii)	1547	Footpaths	63.34	12.67		76.01		76.01
296	26/08/14	T. Blackmore (NP expenses reimbursement)	14/140 b(iv)	1548	Neighbourhood Plan	199.40			199.40		199.40
297	17/09/14	Clerk's Salary	14/140 c(i)	1549	Clerk's Salary	357.13			357.13		357.13
297	17/09/14	HMRC (tax on Clerk's Salary)	14/140 c(ii)	1550	Clerk's Salary	89.20			89.20		89.20
297	17/09/14	P. Walker (Litter Warden honorarium)	14/140 c(iii)	1551	Litter collection	65.00			65.00		65.00
297	17/09/14	PKF Littlejohn (External Audit)	14/140 c(vi)	1552	Audit & bank fees	200.00	40.00		240.00		240.00
297	17/09/14	Sports Turf Services (Grass cutting)	14/140 c(iv)	1553	Village Hall & Play area	95.02	19.00		114.02		114.02
297	17/09/14	Sports Turf Services (Grass cutting)	14/140 c(iv)	1553	Northways	274.76	54.95		329.71		329.71
297	17/09/14	Information Commissioner (DP Registration)	14/140 c(v)	1554	Office & expenses	35.00			35.00		35.00
298	17/09/14	British Legion (Poppy Wreath Donation)	14/142	1555	Charitable Donations	75.00			75.00		75.00
298	17/09/14	Clifford Outlook Advert	14/141	1556	Outlook Articles & Advert	389.00			389.00		389.00
298	15/10/14	Clerk's Salary	14/158 b(i)	1557	Clerk's Salary	356.93			356.93		356.93
298	15/10/14	Stamps	14/158 b(i)	1557	Office & expenses	13.89			13.89		13.89
298	15/10/14	HMRC (tax on Clerk's Salary)	14/158 b(ii)	1558	Clerk's Salary	89.40			89.40		89.40
299	15/10/14	Sports Turf Services (Grasscutting)	14/158 b(iii)	1561	Northways	116.14	23.23		139.37		139.37
299	15/10/14	Sports Turf Services (Grasscutting)	14/158 b(iii)	1561	Village Hall & Play area	95.02	19.00		114.02		114.02
298	15/10/14	Best Print (Neighbourhood Plan Flyers - from Grant)	14/158 b(iv)	1560	Neighbourhood Plan	750.00			750.00		750.00
298	27/10/14	Public Loan Works Board (Village Hall Roof)	14/158 c		DD Village Hall - Loan	2509.97			2,509.97		2,509.97
299	19/11/14	Clerk's Salary	14/178 b(i)	1562	Clerk's Salary	357.13			357.13		357.13
299	19/11/14	Stamps, Toner Cartridge, P/Copying	14/178 b(i)	1562	Office & expenses	59.69	11.60		71.29		71.29
299	19/11/14	HMRC (tax on Clerk's Salary)	14/178 b(ii)	1563	Clerk's Salary	89.20			89.20		89.20
299	19/11/14	Sports Turf Services (Grass cutting)	14/178 b(iii)	1564	Village Hall & Play area	95.02	19.00		114.02		114.02
299	19/11/14	Sports Turf Services (Grass cutting)	14/178 b(iii)	1564	Northways	610.69	122.14		732.83		732.83
299	19/11/14	Sports Turf Services (Grass cutting)	14/178 b(iii)	1564	St Edwards Wood Greenspac	128.75	25.75		154.50		154.50
299	19/11/14	Came & Co. (Insurance for Cricket Ground)	14/178 b(iv)	1565	Insurance (general)	124.91			124.91		124.91
299	19/11/14	RSS (Repair Playground Gate)	14/178 b(v)	1568	Play Area	80.00	16.00		96.00		96.00
299	19/11/14	Help For Heroes (Remembrance Collection)	14/178 b(vi)	1567	Charitable Donations	340.00			340.00		340.00
299	19/11/14	PRA Architects (NP Grant)	14/178 b(vii)	1569	Neighbourhood Plan	676.62	135.32		811.94		811.94
299	19/11/14	Alyson Lingar (NP Grant)	14/178 b(viii)	1570	Neighbourhood Plan	800.00			800.00		800.00
299	19/11/14	Office Depot (Printer Paper)	14/178 b(ix)	1571	Office & expenses	12.41	2.48		14.89		14.89
300	17/12/14	Clerk's Salary	14/197 b(i)	1572	Clerk's Salary	357.13			357.13		357.13
300	17/12/14	Clerk - Reimburse for Mince Pies for Carol service	14/197 b(iii)	1572	Christmas Service	36.00			36.00		36.00
300	17/12/14	HMRC (tax on Clerk's Salary)	14/197 b(ii)	1573	Clerk's Salary	89.20			89.20		89.20
301	17/12/14	1st Clifford Guides (Grant for educational visit)	14/197 b(v)	1575	Support for Local Groups	800.00			800.00		800.00
300	17/12/14	HartLaw (Disbursements for Cricket ground transfer)	14/197 b(vi)	1576	Office & expenses	19.05	0.61		19.66		19.66
300	17/12/14	Came & Company (Changing Rooms Insurance)	14/197 b(vii)	1579	Insurance (general)	146.51			146.51		146.51
299	17/12/14	NatWest Safe Storage	14/197 (c)		DD Audit & bank fees	25.00			25.00		25.00
301	17/12/14	SLCC Annual Subscription (Minute 14/	14/198	1578	Subscriptions	103.00			103.00		103.00

301	21/01/15	Clerk's Salary	15/13 b(i)	1580	Clerk's Salary	364.77		364.77		364.77
301	21/01/15	HMRC (tax on Clerk's Salary)	15/13 b(ii)	1581	Clerk's Salary	91.40		91.40		91.40
302	21/01/15	P. Walker (Litter Warden honorarium)	15/13 b(iii)	1574	Litter collection	65.00		65.00		65.00
301	21/01/15	Sports Turf Services (Hedge Cut FP2)	15/13 b(v)	1583	Footpaths	84.46	16.89	101.35		101.35
301	21/01/15	N. Fawcett reimburse Hire of PA Equipment	15/13 b(viii)	1590	Rememberance Service	30.00		30.00		30.00
301	21/01/15	N. Fawcett reimburse Hire of PA Equipment	15/13 b(viii)	1590	Christmas Service	30.00		30.00		30.00
301	21/01/15	Wetherby TC (Community Police Vehicle Minute 14/198)	15/13 b(iv)	1582	Support for Local Groups	95.06		95.06		95.06
302	21/01/15	P. Moseley (Allotment Bond Refund)	15/13 b(vi)	1587	Refund of Allotment Bonds	25.00		25.00		25.00
301	21/01/15	J. Linley (Allotment Bond Refund)	15/13 b(vii)	1588	Refund of Allotment Bonds	25.00		25.00		25.00
301	21/01/15	Alyson Linnegar (NP Plan Drafting from NP Grant)	15/13 b(ix)	1585	Neighbourhood Plan	1,200.00		1,200.00		1,200.00
302	21/01/15	Marie Curie Cancer Care (Carol Service collection)	15/13 b(x)	1591	Charitable Donations	100.00		100.00		100.00
301	21/01/15	Transfer to Buildings Account (until VAT reclaim paid)	15/08	1589						14,000.00
	28/03/15	Transfer back from Buildings Account								-14,000.00
302	18/02/15	Clerk's Salary	15/31 b(i)	1592	Clerk's Salary	364.97		364.97		364.97
302	18/02/15	Stamps	15/31 b(i)	1592	Office & expenses	12.72		12.72		12.72
302	18/02/15	HMRC (tax on Clerk's Salary)	15/31 b(ii)	1593	Clerk's Salary	91.20		91.20		91.20
302	18/02/15	Chris Allen (Web Hosting)	15/31 b(iii)	1594	Website	30.00		30.00		30.00
302	18/02/15	N. Fawcett (Signs for Allotments)	15/31 b(iv)	1595	Allotments	13.90	2.78	16.68		16.68
	18/02/15	M. Wilson (Return of Allotment 26)	15/31 b(v)	1596	Refund of Allotment Bonds	25.00		25.00		25.00
302	18/02/15	YLCA (Affordable Housing Booklet)	15/31 b(vi)	1597	Office & expenses	1.50		1.50		1.50
302	18/02/15	James Deighton (Hedge & Fence Repairs - Min. 14/68)	15/31 b(vii)	1598	St Edwards Wood Greenspace	1,007.00		1,007.00		1,007.00
302	18/02/15	Backhouse Env. Services (Mole Treatment - Min. 15/10(i))	15/31 b(viii)	1599	Northways	72.47	14.49	86.96		86.96
	18/03/15	Clerk's Salary	15/52 b(i)		Clerk's Salary	444.97		444.97		444.97
	18/03/15	HMRC (tax on Clerk's Salary)	15/52 b(ii)		Clerk's Salary	111.20		111.20		111.20
	18/03/15	P. Walker (Litter Warden honorarium)	15/52 b(iii)		Litter collection	65.00		65.00		65.00
	18/03/15	C. Allen (Website Maintenance)	15/52 b(iv)		Website	200.00		200.00		200.00
	18/03/15	T. Blackmore (NP Expenses reimbursement)	15/52 b(v)		Neighbourhood Plan	87.31		87.31		87.31
								0.00		0.00
		<b>TOTALS</b>				<b>77841.15</b>	<b>1,686.85</b>	<b>79528.00</b>	<b>0.00</b>	<b>79528.00</b>
		<b>Management Report (Balancing Check)</b>						<b>79528.00</b>		
								<b>0.00</b>		
<b>NET BALANCES</b>									<b>Current</b>	<b>Santander</b>
									<b>24,402.36</b>	<b>26,693.12</b>
									<b>6 mth Bond</b>	<b>12 mth Bond</b>
										<b>26,131.59</b>
									<b>Funds</b>	<b>77,227.07</b>



**SIGN KEY**

**SPEED LIMIT KEY**

- Advisory 20mph limit
- Extension of 30mph limit

© Crown Copyright and database right 2015 Ordnance Survey 100019567

**Bramham Primary School, Bramham Road  
Signing & Lining Improvements**  
Ward....Wetherby (W33)

	INITIALS	DATE	SCALE
DRAWN BY	ARM	3/15	N.T.S
AUTOCAD BY	ARM	3/15	
CHECKED BY	NB	3/15	

**Leeds**  
CITY COUNCIL  
HIGHWAYS AND TRANSPORTATION

FIRST APPROVED	ARM		
AMENDMENTS	DRAWN	CHECK	DATE

DRAWING NUMBER: **TM-33-2290-CON-1**  
DATE: **March 2015**