



**Minutes of the Meeting of the Council
Wednesday 15th June 2016 at 7.30 p.m.
Clifford Village Hall**

Present: Councillors N Fawcett (Chairman), G. Allan, T. Blackmore, C. Glynn, D. Hill, O Milligan, P. O'Brien, S. Park, A. Shaw

In Attendance: P Seed (Clerk)
2 PCSOs

16/83 Apologies for absence None

16/84 Crime Report

PCSO Becky Carlisle is moving to another role. She was thanked for all her hard work & being so responsive to requests for information & action. The PCSO reported that there had been two crimes in May.

16/85 Declarations of Interest & Notifications of changes in the Members' Register of Interest.

There were no declarations & no amendments to the Register.

16/86 Public Participation Session

No members of the public present.

16/87 The Minutes of the meeting held on 18th May 2016, previously circulated, were confirmed and signed by the Chairman.

16/88 The unconfirmed Minutes of the Annual Parish Meeting held on 18th May 2016 were received.

16/89 Chairman's Business.

The Chairman had nothing to report.

16/90 Clerk's Report.

The clerk had nothing to report.

16/91 Neighbourhood Plan:

Cllr. Blackmore reported that the Submission Plan consultation had ended on the 6 June. An Examiner has been appointed. Bramham Parish Council have withdrawn their support for including the Mill Pond area in the Clifford Plan as they had received a complaint from one of the landowners that the consultation procedure had not been followed properly. It was agreed that a letter be sent to Bramham PC to correct the misapprehension.

16/92 Lead Members & Committee Representatives.

Received:

- i. **Speed Indicator Display:** Cllr Allan reported that, due to the very short time scales, it had not been possible to borrow the equipment but that it would be available at a future date.
- ii. **Website:** Cllr Shaw reported that the website had gone down but had quickly been restored.
- iii. **St Edward's Wood:** Cllr Blackmore reported that all but three of the fruit trees had been killed, probably by rabbits.
- iv. **Grass Verges:** Cllr Fawcett reported that the Leeds City Council contractors had caused some damage with a mowing machine. He has reported the incidents to LCC.
- v. **Charity of Richard Dawson:** Cllr Fawcett reported that he had attended a meeting of the Charity at which the refusal of planning permission for the housing development had been noted.
- vi. **Town & Parish Forum:** Cllr Fawcett reported that there had been a request to gather evidence on the need for bus service to Tadcaster from Clifford and Bramham

16/93 Planning Matters

Received: verbal reports that

- a) Decisions known or received
 - (i) 20 affordable dwellings with associated access and landscaping. Clifford Moor Rd. (2nd application) – Refused
 - (ii) Two storey rear extension, 12A Moor Avenue – Approved
 - (iii) Demolition of outbuilding & construction of a single storey extension. Bowcliffe House - Approved
- b) To receive an update on Planning Applications considered by the Planning Working Group
 - (i) Part two storey, part single storey rear extension. Moor House, Clifford Moor Road - supported
 - (ii) Removal of existing garages/outbuildings with a detached triple garage. Old Laundry, Clifford Moor Road. - supported
 - (iii) New first floor to existing bungalow incorporating dormer windows at rear; gates and railings to front. Whitecraggs, Clifford Road - supported

- (iv) Detached single storey classroom block to provide two classrooms & single storey extension to the entrance of the main school building. Bramham School – under consideration
- (v) Single storey link extension. 5 St Edwards Wood - supported
- (vi) Two storey & single storey rear extension; canopy to front and new first floor side window. 18 Lonsdale Meadows.- supported
- vii) Single storey side extension. 6 Slade Close – under consideration
- c) Erection of 104 dwellings. Land off Grove Road – the appeal against refusal granted by the Secretary of State was noted with dismay.

16/94 Financial Matters

- a) The following receipts had been received:
 - i) VAT Refund 2015-16 £ 2,778.48
- b) To confirm the following payments to be made by cheque
 - i) Clerk's salary & expenses £ 371.57
 - ii) HM Revenue & Customs (Tax on clerk's salary) £ 91.20
 - iii) P. Walker (Litter Warden Honorarium) £ 65.00
 - iv) Open Spaces Society Membership £ 45.00
 - v) Sports Turf Services (Grass cutting Northways) Basic £125.00 VAT £25.00 £ 150.00
 - vi) Wharfe Valley Garden Services (Footpaths & grass cutting) £ 560.00
 - vii) Clifford Village Hall (reimburse for playground equipment insurance) £ 198.22
 - viii) A. Shaw (reimburse plastic sheeting for allotments) Min.16/46 Basic £112.42 VAT £22.48 £ 134.90

16/95 Commemoration of the Battle of the Somme

It was noted that there would be costs for the Orders of Service to be printed for & for a wreath.

Cllr Fawcett proposed and Cllr Shaw seconded that a budget of £100 be set for incidental expenses related to the event. Carried unanimously.

16/96 Beacon Refurbishment & Location

It was agreed that beacon should be moved to Northways.

Cllr Fawcett proposed and Cllr Allan seconded that a budget of £100 be set for incidental expenses related to the refurbishment and change of location. Carried unanimously.

16/97 Clerk's Remuneration

[The clerk left the meeting]

It was resolved that the clerk be given an increment on the national pay scale backdated to 1 December 2015 as this was the date of the last performance review. The national agreement to increase the pay rates by 1% from 1 April 2016, was accepted

[The clerk re-joined the meeting]

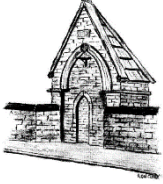
16/98 Correspondence Update (other than that relating to specific agenda items)

- Open Spaces Magazine

16/99 Other reports/Notification of items for next/future meetings

- Noted that any reports/agenda items for the July meeting need to be with the clerk by Tuesday 12th July 2016

There being no further business, the Chairman declared the meeting closed at 8.20pm.



Minutes of the Annual Parish Meeting for Clifford
Held in Clifford Village Hall on Wednesday 18th May 2016 at 7:30 p.m.

Cllr Nicholas Fawcett (Chairman, Clifford Parish Council) in the Chair

Electors of the parish present: *G. Allan, T Blackmore, O Milligan, S Park, A Shaw, P. O'Brien, D. Hill, P. Atwell, J. Atwell, T. Poulter*
(names in italics denote members of Clifford Parish Council)

Apologies for absence: None

In attendance: Clerk to the Parish Council, Mr P. Seed, 1 PCSO

The Chairman declared the meeting open and welcomed electors to the meeting.

Annual Crime Report

PCSO reported that there had been 27 reported crimes in 2015-16 compared to 23 in 2014-15. The increase was due to a spate of thefts from unsecured cars over one weekend.

Minutes of the Annual Parish Meeting held on 20th May 2015

The Minutes were confirmed as a true record.

Matters Arising

None.

Chairman's Report

The report, as printed in the Clifford Directory, was received.

Financial Statement

The Financial Statement, as printed in the Clifford Directory, was received.

Neighbourhood Plan Update

Cllr Blackmore gave an update on the progress on producing the Plan.

Matters To Be Raised By Parish Electors

None

There being no other business the Chair closed the meeting at 7.43pm.

2016-18 National Salary Award.

ANNEX 1 - PART-TIME CLERKS - HOURLY RATES April 2016

Salary scales and hourly pay rates for **ALL** part-time clerks are calculated by **pro-rata** reference to the standard NJC working week for all local government staff of 37 hours. To calculate the hourly pay rate for part-time clerks paid between LC1 and LC4, divide the full-time annual salary by 52 weeks and then by 37 hours rounded to the 3rd decimal place.

For part-time clerks in LC1 and part LC2, for example, the hourly rates, payable from 1 April 2016 are:

Scale LC1 and part LC2 (SCP - Spinal Column Point)

SCP 15	£8.717
SCP 16	£8.924
SCP 17	£9.120
SCP 18	£9.299
SCP 19	£9.647
SCP 20	£9.999
SCP 21	£10.363
✗ SCP 22	£10.632 <i>currently 10.527</i>
SCP 23	£10.944
SCP 24	£11.302
SCP 25	£11.660
SCP 26	£12.041
SCP 27	£12.440

SALARY RATES (BELOW LC Scale) (only applicable to staff other than the Clerk)

SCP	£	Hourly £p	SCP	£	Hourly £p
6	£14,514	£7.544	11	£15,507	£8.060
7	£14,615	£7.596	12	£15,823	£8.224
8	£14,771	£7.677	13	£16,191	£8.415
9	£14,975	£7.783	14	£16,481	£8.566
10	£15,238	£7.920			

Increase of £4.55 per month. £54.60 per annum.