



Minutes of the Meeting of the Council
Wednesday 16th November 2016 at 7.30 p.m.
Clifford Village Hall

Present: Councillors N Fawcett (Chairman), G. Allan, T. Blackmore, C. Lund, O Milligan, P. O'Brien, S. Park

In Attendance: P Seed (Clerk)
2 residents
1 PCSO

16/148 Apologies for absence Cllrs A. Shaw, D. Hill

16/149 Crime Report

The PCSO reported that there were no crimes in October. Four drivers have been warned whilst speeding outside Boston Spa School.

16/150 Declarations of Interest & Notifications of changes in the Members' Register of Interest.

None.

16/151 Public Participation Session

Two residents reported that their dogs had been attacked by other dogs, through a fence, on a smallholding on Rhodes Lane. The incidents have been reported to the Leeds City Council's Dog Warden who has ordered the fence to be made more secure. Cllr Fawcett reported that the Dog Warden had assured him that she would follow up to make sure that action has been taken. A concern was raised that the dogs might be able to threaten the safety of the children playing football.

16/152 The Minutes of the meeting held on 19th October 2016, previously circulated, were confirmed and signed by the Chairman.

16/153 The unconfirmed Minutes of the Footpaths & Open Spaces Committee meeting held on 31st October 2016 were received.

16/154 Chairman's Business.

The Chairman reported that the Remembrance Service had been very well attended.

16/155 Clerk's Report.

A resident had pointed out that the pavement on Bramham Road was very narrow due to the encroachment of the vegetation from the hedge. This made it dangerous given the number of children who use the route to go to school. This has been reported to Highways but no response has yet been received.

16/156 Neighbourhood Plan:

Cllr Blackmore reported the legal department of Leeds City Council has advised that the Examiner's comments should be accepted unless it could be shown that the Plan would fail to meet the Basic Conditions. The main concern of the Clifford Community Neighbourhood Plan Group was the large number of trees outside the Conservation Area which were not protected as Leeds City Council had advised that obtaining Tree Protection Orders was a lengthy and costly process. It was suggested that trees be prioritised according to the likelihood of them being affected by building development. Leeds City Council are minded to agree that the Woodland Walk be designated as a Green Space. The Referendum was now planned for the 29 January 2017.

16/157 Lead Members & Committee.

Received:

- i. **Playground:** Cllr Blackmore reported that the replacement gate closer has been fitted.
- ii. **Village Hall:** Cllr Allan reported that the overgrown hedge at the side of the Hall had been cut down.
- iii. **Clifford Community Sports Ground:** Cllr O'Brien reported that draft signs had been drawn up and that the Football Club would pay for them to be made & erected. The Council were satisfied with the suggested wording. Very positive discussions have been held with Cllr Alan Lamb on funding opportunities to further develop the facilities.

16/158 Planning Matters

Received: verbal reports that

- a) Decisions known or received
 - i) Two storey side extension to form new dwelling; single storey rear extension & front porch to existing dwelling. 5 Albion Terrace – approved

- ii) Change of use of land for equestrian use with detached stable block and associated works. Land opposite Bramham Primary School, Bramham Road - approved
- b) To receive an update on Planning Applications considered by the Planning Working Group
 - i) Two storey, first floor and single storey side & rear extension. 3 Mill Dam - Neutral
 - ii) Single storey rear extension and dormer windows to rear. Beverley House, Church Street – Supported
 - iii) Two storey & single storey side & rear extension including new roof to existing front extension. 17 Lonsdale Meadows -.Supported
 - iv) Carport to sides & conversion of garage to habitable room. The Coach House, Bramham Road - Supported

16/159 Financial Matters

- a) The following receipts were noted:
 - i) Remembrance Service collection £ 270.00
- a) It was noted that the following payment has been made (cash with order required)
 - i) Lock-Tec (playground gate closer) Min 16/144 refers Basic £137 VAT £27.40 £ 164.40
- b) The following payments were confirmed to be made by cheque
 - i) Clerk's salary & expenses £ 379.45
 - ii) HM Revenue & Customs (Tax on clerk's salary) £ 94.80
 - iii) S. Baxter (Grass cutting) Basic £ 855 VAT £171 £ 1026.00
 - iv) Wharfe Valley Garden Services (Grass cutting) £ 300.00
 - v) Sports Turf Services (Grass cutting) Basic £125 VAT £25 £ 150.00
 - vi) Help For Heroes (Remembrance Service Collection) £ 270.00

16/160 St Edward's Wood Fruit Trees

Cllr Blackmore reported that 6 trees have been lost and they would cost about £15 each to replace. The whole field did not need to be cut but some strimming was required.

It was proposed by Cllr Blackmore and seconded by Cllr Fawcett that the Council purchase ten replacement fruit trees & a tree for Northways. Carried unanimously

16/161 Battle's Over Event

It was agreed to participate in the 'Battle's Over' commemoration event of the end of World War 1. This will take place on 11th November 2018.

16/162 Election Cost 2019

It was noted that, as the Parish Council election would probably be the only one taking place in May 2019, the full cost of c.£5,000 would have to borne by the Parish Council. This needs to be taken into account when setting the budget for 2019/20.

16/163 Removal of BT Payphone

BT are proposing to remove the payphone situated on the High Street. The Clerk was asked to respond to the consultation objecting to the proposal on the grounds that it was the only working payphone in the village and was required by those residents who did not have a mobile phone.

16/164 Correspondence Update (other than that relating to specific agenda items)

- Clerk Magazine

16/165 Other reports/Notification of items for next/future meetings

- Noted that any reports/agenda items for the December meeting need to be with the clerk by Tuesday 6th December 2016
- The Friends of Bramham School are to make a grant application for funding to purchase a bicycle/scooter shed at Bramham School.
- Cllr Fawcett gave his apologies for the December meeting and invited councillors to a local hostelry following the Carol Service on 15th December.

There being no further business, the Chairman declared the meeting closed at 8.25 pm.

Signed.....Chairman

Date



**Minutes of the Meeting of the Footpaths & Open Spaces Committee
Wednesday 31st October 2016 at 7.30 p.m.
Northways Football Pavilion**

Present: G. Allan, O Milligan, T. Blackmore, P. O'Brien, N. Darnton

In Attendance: P Seed (Clerk)

Apologies for absence A. Shaw, A. Wilkinson

16/22 The Minutes of the meeting held on 12th September 2016, previously circulated, were confirmed and signed by the Chairman.

16/23 Updates on Plans & Actions

Northways Woodland Walk . Strimming is to be carried out in the New Year.

Northways Playing Field Coaching courses to be run in March.

Clifford Community Sports Ground Start date for the installation of the car park is being discussed with the contractor. Three quotes have been received for the new signage & this will be discussed at the next Parish Council meeting. The facilities are being very well used by the junior football club with the addition of training for girls. The scouts are only making very occasional use of the facilities. The café is now fully up and running and is generating income for the Club.

Village Hall & Play Area .No progress has been made with LCC re the bollards to prevent vehicles reversing on to grass. A competitive quote has been obtained to cut the leylandii which are encroaching on the entrance to playground but the householder has not responded to the request that he contributes to the cost.

St Edward's Wood Greenspace It is planned, subject to Parish Council approval, to order replacement fruit trees. The mound will be strimmed.

16/24 Development Plans 2017-18

There are no development plans which will require significant capital funds from the Parish Council.

16/25 Date of Next Meeting

Monday 23rd January 2017 at 7.30pm in the Northways Football Pavilion.

Join us on 11th November 2018 for
Battle's Over - A Nation's Tribute and WWI Beacons of Light

On the 3rd August 1914, Britain's Foreign Minister, Sir Edward Grey, was looking out of his office window. It was dusk, and gas lights were being lit along London's Mall, leading to Buckingham Palace, when he remarked to a friend, "The lamps are going out all over Europe; we shall not see them lit again in our lifetime". Our country was about to be plunged into the darkness of the First World War, and it would be four long years before Britain and Europe would again experience the light of peace.

In commemoration and remembrance of the end of the war and the many millions who were killed or came home dreadfully wounded, a chain of beacons will be lit at 7pm on the 11th November 2018 – a century after the guns fell silent. The event will also commemorate the huge army of men and women on the home front who, often in dangerous and exhausting conditions, underpinned the war effort - keeping the wheels of industry turning, bringing the harvests home and ensuring the nation did not starve. The beacons will symbolise the light of hope that emerged from the darkness of war, and we hope that your organisation will join us in this important national commemoration on Sunday 11th November 2018.

Co-ordination begins in February 2017, when we will publish a special *Guide to Taking Part*, similar to that produced for Her Majesty The Queen's Birthday Beacons on 21st April this year. If you can confirm your involvement before the end of January 2017 we will be able to include your organisation in the guide's acknowledgements pages before it is distributed to others throughout the United Kingdom, Channel Islands and the Isle of Man, hopefully encouraging their involvement too.

Participants will also receive a complimentary copy of Battle's Over: A Nation's Tribute – 11th November 2018, the official publication of the Battle's Over national and international event, which concludes four years of First World War commemoration and remembrance.

There are a number of cost-effective ways of participating in the chain of beacons.

- (1) Light existing beacon braziers on tall wooden poles erected in 1988 that have been used for other previous anniversaries.
- (2) Use gas-fueled beacons lit for The Queen's Diamond Jubilee in 2012.
- (3) Use the gas-fueled VE beacons lit to commemorate the 70th Anniversary of VE Day in 2015.
- (4) Use the gas-fueled beacons lit for The Queen's 90th birthday in April this year.
- (5) Build a traditional bonfire beacon.

I would be grateful if you would confirm your involvement by providing me with the following details as soon as possible to ensure that you are included in the guide and on our website for others to consider taking part.

Name of organisation:

Name of beacon co-ordinator:

Address of beacon co-ordinator:

Telephone number:

Mobile number:

Email:

County:

Country:

Beacon location:

Please confirm if your beacon will be open to the public or will be lit at a private event for family and friends. This is important because private beacons will not be included in the acknowledgements pages of the guide but will be included in the list kept in memory of this unique occasion.

When planning your beacon, your local newspaper could help you in contacting a relative of someone who served their country in WWI so you can invite them to light your beacon. This will also help you to gain media coverage for your event while providing a personal and touching aspect to the occasion.

We do hope that you will be able to join us in this special tribute.

I look forward to hearing from you.

My warmest regards,



Bruno Peek LVO OBE OPR

Pageantmaster

Battle's Over - A Nation's Tribute & WWI Beacons of Light

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I am contacting you regarding the cost of the Parish and Town Council elections which are scheduled to take place on Thursday 2 May 2019.

It is highly likely that Parish and Town Council elections will be the only elections taking place on the above date. This is because new Leeds City Council ward boundaries come into effect in May 2018 meaning all 99 Councillors will be up for re-election with the shortest term of Office being 2 years. There is also a strong possibility that the European Parliamentary Election will not be required if Britain is no longer part of the European Union, which the Government suggest will be the case not later than March 2019.

As a consequence, it is important that you are aware that the full cost of contested elections in any Parish or Town Council area will be charged to that Parish or Town Council, rather than the usual discounted rate where elections are combined.

At a combined election, in accordance with regulations, costs such as accommodation, staffing etc. are shared between the elections, and items specific to 1 election only such as ballot papers are charged wholly to that election.

As an example, in 2019 a Town Council ward that was charged £2,986 at the 2015 combined elections would be charged approximately £5,000.

I hope that by giving you advance notice of this increased cost, you are able to plan accordingly for the 2019/20 financial year.

If you have any queries regarding this matter please do not hesitate to contact me.

Kind regards

Susie

Susanna Benton (AEA Cert.)
Electoral Services Manager
Leeds City Council

Electoral Services | Level 2 | Town Hall
The Headrow | Leeds | LS1 3AD

Dear Parish Councils, Neighbourhood Forums and Neighbourhood Planning Groups,

Leeds City Council has been contacted by BT as part of a formal consultation process concerning the proposed removal of certain public payphones across Leeds. Overall use of payphones has declined by over 90 per cent in the last decade with the increasing use of mobile phones, and the need to provide payphones for use in emergency situations is diminishing all the time. As these phone boxes are used by communities, the Council is inviting comments from Neighbourhood Planning groups, Parish Councils and Neighbourhood Forums which will be incorporated into the formal feedback to BT.

BT is proposing to remove 49 public payphones across Leeds therefore I have attached a map showing these, as well as a list of each of them and their corresponding post codes to help you identify the ones in your area. On the map, the red dots mark the phone boxes that BT is proposing to remove. Clearly they will not all be relevant to all Neighbourhood Plan Areas, but this is an opportunity for Neighbourhood Planning groups to comment on proposed removals in their areas.

As part of this consultation process, BT are offering local communities the opportunity to adopt a traditional red 'heritage' phone box and make them an asset that local people can enjoy. Details of this can be found at –

<http://business.bt.com/phone-services/payphone-services/adopt-a-kiosk/>

If the decision is that the local community wishes to 'adopt', please provide the contact details of a key contact and we will pass these on to BT.

If you do decide to submit some comments to the Council, please state the address and the post code of the relevant phone box in your response.

In order for the Council to respond to BT before the deadline, please would you send any comments to me via email by Tuesday 22nd November.

Kind regards,

Abbie Miladinovic
Project Support Officer
Neighbourhood Planning
Leeds City Council

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