



**Minutes of the Meeting of the Council
Wednesday 15th February 2017 at 7.30 p.m.
Clifford Village Hall**



Present: Councillors N. Fawcett (Chairman), T. Blackmore, D. Hill, C. Lund, O Milligan, S. Park, A. Shaw

In Attendance: P Seed (Clerk)
2 residents
1 PCSO

17/18 Apologies for absence Cllrs. G. Allan, P. O'Brien

17/19 Crime Report

The PCSO reported that there had been 3 crimes in January. It was reported that residents had expressed concern that a large camper van has been parked very close to the junction of Moor Avenue & Albion Street. The Chairman noted that the Wetherby Crime Prevention Panel has ceased to exist & that an article in the Wetherby News appeared to blame a lack of interest from local Parish Councils. The reasons for the closure were well known to the police and were not the fault of councils.

17/20 Declarations of Interest & Notifications of changes in the Members' Register of Interest.

None.

17/21 Public Participation Session

A resident expressed satisfaction that the hedges have been cut around St Edward's Wood but reported that a tree with a split trunk may be a hazard. Cllr Shaw is working with tree surgeon to check that the trees are healthy. A resident asked that the bus company alter the times of the new service from Tadcaster to Wetherby so that it dove tailed with the arrival of the bus from York.

17/22 The Minutes of the meeting held on 18th January 2017, previously circulated, were confirmed and signed by the Chairman.

17/23 Chairman's Business.

The Chairman congratulated the Clifford Neighbourhood Planning Community Group on the success of the referendum. It was noted that, although low, the turn out was in line with similar elections.

17/24 Clerk's Report.

The clerk had nothing to report.

17/25 Neighbourhood Plan:

Cllr Blackmore reported that the Plan has to be approved by the Leeds Executive Board on the 26th March or can be approved earlier by senior officers of the Council. He tabled a list of Community Projects for discussion at a subsequent meeting. He reported that he is still trying to set up a meeting with officers from Leeds City Council to take forward the proposal on the sale of the village green and purchase of land next to the village hall.

Cllr Blackmore will obtain quotes to print enough copies of the Plan for distribution to councillors, individuals who had contributed to the Plan and local organisations. To be considered at the March meeting along with any proposals for a celebratory event.

17/26 Lead Members & Committee.

Received:

- i. **St Edward's Wood:** Cllr. Shaw will obtain quotes for a tree survey
- ii. **Town & Parish Forum:** Leeds is to bid to become the City of Culture in 2020. Bulk waste collection may be charged or the service scrapped next year.
- iii. **Directory:** On schedule but picture for cover required.

17/27 Planning Matters

Received: verbal reports that

- a) Decisions known or received
 - i) Car port at Coach House, Bramham Road - approved
- b) To receive an update on Planning Applications considered by the Planning Working Group
 - i) Two storey side extension. 8 Willow Avenue - supported
 - ii) Single storey rear extension. 3 Chapel Mews, Burns Way - supported
 - iii) New Doorway to church. St Edward's Church, Chapel Lane – under consideration

17/28 Financial Matters

- a) The following receipts were noted:
 - i) Allotment Bonds for plots 6 & 32 £ 100.00
 - ii) Allotment Rent for plot 32 £ 25.00
- b) The following payments were confirmed to be made by cheque
 - i) Clerk's salary & expenses £ 379.24
 - ii) HM Revenue & Customs (Tax on clerk's salary) £ 95.00
 - iii) N. Kidd (refund of allotment bond) £ 25.00
 - iv) Best Print (Neighbourhood Plan Leaflet) £ 165.00
 - v) Yorkshire Water (Clifford Community Sports Ground) £ 12.82
 - vi) Azure Tree Services (removal of tree St Edwards Wood) £ 150.00

17/29 Assets of Community Value

It was reported that Leeds City Council had asked that a separate case be made out for each of the three pubs in the village & that information be given on how any purchase might be funded. It was noted that there may be difficulties in justifying having all three pubs listed. The clerk was asked to contact the Plunkett Foundation for assistance in making a case and also to contact the resident who had suggested that the listing be made immediately.

17/30 Allotments

Details of the proposals are given in the attached paper.

It was proposed by Cllr Shaw and seconded by Cllr. Fawcett that the proposed hedge and tree work be funded from the Allotment earmarked fund. Carried unanimously.

It was proposed by Cllr Shaw and seconded by Cllr. Lund that the budget proposed by CAHA be agreed and that the clerk be given delegated responsibility the placing of orders and monitoring of expenditure. Carried unanimously.

It was proposed by Cllr Shaw and seconded by Cllr. Blackmore that the proposed change to the Tenancy Agreement be agreed. Carried unanimously.

It was proposed by Cllr Shaw and seconded by Cllr. Park that the Council had no objection in principle to bees being kept on the allotment land. Carried unanimously

17/31 Correspondence Update (other than that relating to specific agenda items)

None

17/32 Other reports/Notification of items for next/future meetings

- Noted that any reports/agenda items for the March meeting need to be with the clerk by Tuesday 7th March 2017

There being no further business, the Chairman declared the meeting closed at 8.48 pm.

Signed.....Chairman

Date

Assets of Community Value (ACV) Identified in Policy BE-3 Protect and Enhance Built Community Facilities

1. Village Hall
2. Methodist School Rooms
3. Old Star (public house)
4. Bay Horse (public house)
5. The Albion (public house)
6. Northways Sports Pavilion and Community Room
7. Sports Pavilion (cricket ground on Rhodes Lane) – *already on the ACV Register*

The Plan states that the 'adoption of ACV status will be considered on a case-by-case basis via relevant community projects'. The application must include the following information:

- (a) a description of the nominated land including its proposed boundaries;
- (b) a statement of all the information which the nominator has with regard to—
 - (i) the names of current occupants of the land, and
 - (ii) the names and current or last-known addresses of all those holding a freehold or leasehold estate in the land;
- (c) the nominator's reasons for thinking that the responsible authority should conclude that
 - the land is of community value; and
- (d) evidence that the nominator is eligible to make a community nomination

To decide if criteria (c) applies, Leeds City Council ask for the following information:

1. Please detail why you feel the asset you are nominating currently contributes, or did so in the recent past, to the social interest and social wellbeing of the local community and why you feel it should be listed as an asset of community value? Please put as much detail as you can as this section forms the main part of the assessment.
2. Please detail why you feel it is realistic to think the asset you are nominating can continue to fulfil the social interest and social wellbeing of the local community (whether or not in the same way) within the next five years.
3. Have you given any consideration to how you would fund the purchase of the asset if it was available? If so, please can you detail how you would intend to raise the finance needed to purchase the asset?

Clifford Allotment Holders Association

1. Proposed Expenditure 2016/17

The CAHA Committee wishes to have Kevan Elliot do hedge and tree work on six plots as well as some on Muddy Lane. This work is outside the capabilities of the Working Parties, either technically or in the time available.

CAHA has a quote for £310 but the owners of the trees on Muddy Lane have agreed to pay £50 and so it is proposed that the Parish Council pay the remaining £260 from the Allotment Fund. If approved the work would be done a few days after the PC meeting and there is every chance that the money could be paid in 2016/17

2. Proposed Expenditure From The Earmarked Fund April-March 2017/18

As at 1 April 2017 it is estimated that the earmarked fund will stand at £1,881. This assumes that £400 will be spent in 2016/17 on the creation of storage bays and £260 on the hedge & tree work requested above.

CAHA is proposing the following expenditure in 2017/18.

Grass Cutting	£100
Hardcore for 1A	£400
Tree/boundary hedge cutting	£150
Total	£650

The Council is being asked to approve the expenditure and delegate to the clerk responsibility for agreeing with the CAHA Committee the timing and arrangements for the placing of orders.

The clerk will monitor expenditure and make regular reports to the Council.

3. Proposed Amendment To the Tenancy Agreement

The current wording of the Agreement suggests to Tenants that rent may be paid up to 28th February. The proposed changes make clear that the rent is due on 1 January & that termination proceedings will commence if it is not paid by the 9th February.

Current wording:

The Tenant shall pay

a yearly rent of an amount as determined from time to time by the Clifford Allotment Holders Association (CAHA) due on 1 January each calendar year and payment shall be due before the 28th February in any one year to the **Treasurer of CAHA**

Proposed wording:

The Tenant shall pay

a yearly rent of an amount as determined from time to time by the Clifford Allotment Holders Association (CAHA) due on 1 January each calendar year. This will be paid to the **Treasurer of CAHA**. *Failure to pay by the 9th February will result in the allotment tenancy being terminated.*

4. Keeping of Bees

The CAHA Committee is considering the possibility of allowing a local bee-keeper (member of the British Bee Keeper's Association) to keep bees at the top of the allotments. This would be in a fenced-off area with notices (in accordance with NSALG guidelines) and he would visit once a week. He already has an arrangement to keep bees on privately run allotments at Boston Spa. The proposal would be presented to a General Meeting of CAHA members for their consideration. CAHA needs to get the PC's agreement to this, as the PC is the landowner